



### **Position Description – Curatorial Intern**

**Title:** Curatorial Intern

**Reports to:** Associate Director

**Scheduled Work Hours:** 10-15 hours/ week

**Compensation:** Volunteer/ Class Credit

**Start / End Date:** Winter 2019

**Associate Director | Sarah Turner | [sarah@disjecta.org](mailto:sarah@disjecta.org) | (503) 286-9449**

### **Disjecta Curatorial Vision**

Disjecta Contemporary Art Center builds ambitious programs that promote artists and engage communities. Disjecta provides a catalytic platform for forward-thinking work by visual and performing artists. Dynamic programs showcase new ideas and engage new audiences while fueling collaborations between artists, curators, and viewers to impact and intervene in the larger contemporary arts dialogue. Disjecta hosts unique artistic programming to the region through our Curator-in-Residence program and the Portland Biennial.

### **The role of the Curatorial Intern is to:**

- Support Disjecta Staff in research and planning of artistic programs
- Support Curator in Residence in communication and onsite activities relating to their curatorial season
- Support in planning and production of Culinaria
- Assist in marketing and outreach for Disjecta events, exhibitions, and programs
- Assist in gathering materials for exhibitions and artistic programs
- Support Disjecta staff, Curators, and Artists as needed
- Act as Gallery Attendant

### **What you will learn:**

- The Curatorial Intern has the opportunity to attend nationally and internationally acclaimed exhibitions and artistic programs hosted at Disjecta.
- The Curatorial Intern will gain a wider knowledge of contemporary artists, contemporary art, and contemporary performance. They will be able to further expand their knowledge on the work being presented, and expand their creative network.
- The Curatorial Intern will gain valuable knowledge of online marketing and communication strategies from inception to evaluation. They will work alongside many Disjecta staff members and Artists who will act as valuable mentors.
- The Curatorial Intern will learn organizational skills necessary for maintaining and regulating an active contemporary art non-profit, through working alongside Disjecta Staff.

### **Preferred Qualifications:**

- Sincere interest in contemporary art and an active enthusiasm for sharing this work with the Portland community
- Strong writing and communication skills
- Experience with online marketing, social media platforms, and content creation
- Interest in research, marketing, and outreach of artistic events and programs
- Strong interpersonal skills to work with a diverse group of constituents including staff, artists, curators, and guests
- Ability to work well with people from diverse ethnic and socioeconomic backgrounds
- Strong digital and physical organizational skills
- Ability to provide own transportation to and from Disjecta and partner organizations

Disjecta Contemporary Art Center does not discriminate against individuals on the basis of race, color, sex, gender identity, sexual orientation, religion, age, national origin, ability, ancestry, or marital status.

Please send cover letter and resume to Sarah Turner, Associate Director, [sarah@disjecta.org](mailto:sarah@disjecta.org) by December 1, 2018.